



To All Credition Town Councillors

You are hereby summoned to attend a meeting of the **Oversight Committee**, which will be held on **Tuesday, September 15, 2026, at 19:30, at Credition Library, Belle Parade, Credition, EX17 2AA**

This meeting may be livestreamed via Facebook in order to allow Members of the Public to watch the meeting.

The purpose of the meeting is to transact the following business.

Rachel Avery FSLCC

Town Clerk

Thursday, 10 September 2026

Please note that:

- Members of the Press & Public are invited to attend under the Public Bodies (Admission to Meetings) Act 1960. Members of the public will be given the opportunity to address councillors in attendance as part of the agenda.
- Under the Openness of Local Government Bodies Regulations 2014, any members of the public or press are allowed to take photographs, film and audio record the proceedings and report on all public sections of the meeting.
- Under the Local Government Act (LGA) 1972 Sch 12 10(2)(b), Credition Town Council is unable to make any decision on matters not listed within the agenda.
- Credition Town Council will always attempt to record and livestream meetings to Credition Town Council's social media platforms.

AGENDA

48 - Welcome and Introduction

Opening of meeting by the Chair and member introductions

49 - Public Question Time

To receive questions from members of the public relevant to the work of the committee (a maximum of 15 minutes is allowed for this item; verbal questions should not exceed 3 minutes)

50 - Apologies

To receive and accept Town Councillor apologies (apologies should be made to the Town Clerk)

51 - Declarations of Interest and Request for Dispensations

51.1 - To receive declarations of personal interest and disclosable pecuniary interests (DPI's) in respect of items on this agenda

51.2 - To consider any dispensation requests (requests should be made to the Town Clerk prior to the meeting)

52 - Climate Emergency

To note that decisions will be made with the climate emergency at the forefront of decision and policy making

53 - Order of Business

At the discretion of the Chair, to adjust, as necessary, the order of agenda items to accommodate visiting members, officers or members of the public

54 - Chair's and Clerk's Announcements

To receive any announcements which the Chair and Town Clerk may wish to make (for information only)

55 - Oversight Committee Minutes

To approve and sign the minutes of the meeting held on 28 July 2026, as a correct record (minutes will be issued with the agenda)

56 - Finance

56.1 - To receive and approve transactions between 01 July and 31 August 2026

56.2 - To receive and approve the bank reconciliation to 31 August 2026

56.3 - To note bank account balances to 31 August 2026

56.4 - To note Youth finances to 31 August 2026

56.5 - To note Year to Date budget to 31 August 2026

56.6 - To note Earmarked Reserves balances to 31 August 2026

57 - Review and Adoption of Policies

Members Allowance

Meeting with Developers

58 - Grant Application

To receive the Administrative Officer's report regarding the approval of a grant of £1,500.00 for Welcoming Refugees in Crediton, and consider and approve the recommendations therein

59 - Investment and Pension Fund Committee letter

To note the email from County Cllr Lodge, following receipt of the letter sent by the Oversight Committee in July

60 - Town Square

To receive the Town Clerk's report regarding the transfer of the Town Square

61 - Date of next meeting

To note that the date of the next meeting will be on Tuesday 27 October 2026 at The White Room Creative Space

62 - Part II

To resolve that under section 1(2) of the Public Bodies (Admission to Meetings) Act 1960, the public and press be excluded from the meeting for the following items as it involves the likely disclosure of sensitive and confidential information

63 - Youth and Community Worker Apprentice

To receive and note the confidential report regarding the position

64 - Reports Pack

Attachments – for internal use only

[2026-07-28 - Oversight Committee - Minutes.pdf](#)

[Transactions 01 July - 31 July 2026.pdf](#)

[Transactions 01 Aug - 31 Aug 2026.pdf](#)

[Bank Rec as at 31 July 2026.pdf](#)

[Bank Rec as at 31 Aug 2026.pdf](#)

[Bank balances as at 31 July 2026.pdf](#)

[Bank balances as at 31 Aug 2026.PDF](#)

[Youth budget as at 31 August 2026.pdf](#)

[Y2D budget as at 31 August 2026.pdf](#)

[EMRs as at 31 August 2026.pdf](#)

[Members Allowance Policy 2026.docx](#)

[Meeting with Developers.docx](#)

[Welcoming Refugees in Crediton .docx](#)

[Re Pensions letter.eml](#)

[Town Square Update.docx](#)



**Minutes of the Oversight Committee meeting held on Tuesday, July 28, 2026 at 19:30 at
Credition Library, Belle Parade, Credition, EX17 2AA**

Present: Cllrs Rachel Backhouse, Liz Brookes-Hocking, Guy Cochran, Joyce Harris,
John Downes, Vix Frisby and Steve Huxtable

In Attendance: 3 members of the public
Cath Kelly, Lead Youth Worker

Minute Taker: Rachel Avery, Town Clerk

MINUTES

25 WELCOME AND INTRODUCTION

Cllr Backhouse opened the meeting and members introduced themselves.

26 PUBLIC QUESTION TIME

An initial question about Manor Office and flood-prevention spending was ruled outside scope unless tied to a budget line on the agenda, and no immediate answer would be given.

A member of the public asked several questions:

- what evidence supported creation of the apprenticeship role, whether the underlying figures could be made public, and what the total annual cost of youth-service provision would be once the apprenticeship was included. Cllr Backhouse explained that the costing had been worked through across several sessions, with complexity arising from university term dates not aligning with the council's financial year, a four-year budgeting profile for a three-year degree pathway, support secured, and the prospect of reduced reliance on peer educators
- clearer public presentation of the overall annual cost of youth provision and the scale of benefit being delivered was requested. Cllr Backhouse indicated an interest in presenting the figures more visually and accepted the value of showing not just session attendance but also the number of unique households, repeat attendance, and the broader reach of the service. The Town Clerk advised that any published breakdown would need to remain within GDPR constraints, particularly where staffing costs were concerned
- whether members of the public were entitled to criticise or challenge decisions and statements made by councillors in their public role. Cllr Backhouse responded that she felt that wording on the council website needed revision, that criticism of actions, policies, procedures, and services should be possible, and that she was uncomfortable with the current phrasing. She also reflected on repeated concerns raised to her privately about the tone used toward councillors in meetings and suggested the issue remained live and needed to be observed over time.

27 APOLOGIES

There were no apologies.

28 DECLARATIONS OF INTEREST AND REQUEST FOR DISPENSATIONS

28.1 TO RECEIVE DECLARATIONS OF PERSONAL INTEREST AND DISCLOSABLE PECUNIARY INTERESTS (DPI'S) IN RESPECT OF ITEMS ON THIS AGENDA

Cllr Brookes-Hocking declared a personal interest in connection with item 38 (Church Faculty Application).

28.2 TO CONSIDER ANY DISPENSATION REQUESTS (REQUESTS SHOULD BE MADE TO THE TOWN CLERK PRIOR TO THE MEETING)

There had been no dispensation requests received.

29 CLIMATE EMERGENCY

The committee **noted** that decisions would continue to be taken with the climate emergency at the forefront of policy and decision-making.

30 ORDER OF BUSINESS

Cllr Backhouse altered the running order so that item 44 (Youth Recruitment) would be brought forward from item 44 to item 41 and into Part I, rather than being left in Part II.

31 CHAIR'S AND CLERK'S ANNOUNCEMENTS

There were no announcements.

32 OVERSIGHT COMMITTEE MINUTES

Decision: It was **resolved** to approve the minutes of the meeting held on Tuesday 23 June 2026. (Proposed by Cllr Harris)

33 FINANCE

33.1 TO RECEIVE AND APPROVE TRANSACTIONS BETWEEN 01 JUNE 2026 AND 30 JUNE 2026

Decision: It was **resolved** to **approve** transactions between 01 June 2026 and 30 June 2026. (Proposed by Cllr Brookes-Hocking)

33.2 TO RECEIVE AND APPROVE THE BANK RECONCILIATION TO 30 JUNE 2026

Decision: It was **resolved** to **approve** the bank reconciliation to 30 June 2026. (Proposed by Cllr Harris)

33.3 TO NOTE BANK ACCOUNT BALANCES TO 30 JUNE 2026

Bank account balances to 30 June 2026 were **noted**.

33.4 TO NOTE YOUTH FINANCES TO 30 JUNE 2026

Although the agenda item itself was for noting youth finances to 30 June 2026, this section became the point at which the Chair revisited a public question about youth-service attendance and value for money.

Decision: It was **resolved** to suspend Standing Orders. (Proposed by Cllr Backhouse)

A member of the public requested clearer indication of whether youth provision represented good value, linking cost to participation. The Lead Youth Worker responded that the most recent session had 20 young people attending and included 3 sibling groups but emphasised that the session was a special Milky Way trip and not representative of routine provision. She reiterated that future reporting needed to distinguish between one-off attendance, repeat attendance, and the number of households reached if the committee and public were to assess value more meaningfully.

Decision: It was **resolved** to reinstate Standing Orders. (Proposed by Cllr Backhouse)

Youth finances to 30 June 2026 were **noted**.

33.5 TO NOTE YEAR TO DATE BUDGET TO 30 JUNE 2026

The year-to-date budget to 30 June 2026 was **noted**.

33.6 TO NOTE EARMARKED RESERVES BALANCES TO 30 JUNE 2026

Earmarked reserve balances to 30 June 2026 were **noted**.

34 EARMARKED RESERVES

This item was taken as item 35

After briefly moving ahead to the next item in error, members considered the report. A point raised from earlier public correspondence queried whether the report had understated financial implications relating to use of reserves for meeting space accommodation costs. The response given was that the report identified the funding source clearly, so there were no implications beyond those already set out, although it was accepted that the wording could have been more explicit.

Cllr Huxtable stated that additional financial observation was made about Manor Office utilities. Around £3,500.00 had been budgeted for electricity and water, while spending to date was substantially less.

Decision: It was **resolved to approve** a transfer of £211.23 from EMR 375: Cluster Grant into the main budget. (Proposed by Cllr Brookes-Hocking)

Decision: It was **resolved to approve** the increase to the meeting room charges budget by £1,500.00, funded from general reserves, to cover library and Bookery meeting room charges. (Proposed by Cllr Brookes-Hocking)

Decision: It was **noted** that £854.00 had been transferred from EMR 346: Grants to finance the grants for 2026-27.

35 INTERNAL CONTROL PANEL

This item was taken as item 34

35.1 TO APPOINT THREE MEMBERS TO THE INTERNAL CONTROL PANEL

Members agreed the establishment of the Internal Control Panel, clarifying that the role would involve one meeting after each quarter, with any findings reported back to the committee.

Decision: It was **resolved** to appoint Cllrs Huxtable, Brookes-Hocking and Backhouse to the Internal Control Panel. (Proposed by Cllr Frisby)

35.2 TO APPROVE DOCUMENTATION FOR THE PANEL TO COMPLETE ON A QUARTERLY BASIS

Decision: It was **resolved** to **approve** the Internal Control Panel documentation. (Proposed by Cllr Brookes-Hocking)

36 REVIEW AND ADOPTION OF POLICIES

The Town Clerk advised on typographical errors that would be amended, but did not materially change the policy.

Decision: It was **resolved** to **approve** the Volunteers Policy. (Proposed by Cllr Brookes-Hocking)

37 EXTERNAL AUDIT COMPLAINT

The complaint to external auditor PKF Littlejohn was received and **noted**. No substantive questions were raised, and Cllr Backhouse highlighted that further instruction was awaited.

38 CHURCH FACULTY APPLICATION

38.1 TO RECEIVE THE EMAIL FROM THE GOVERNORS AND PAROCHIAL CHURCH COUNCIL (PCC) OF HOLY CROSS CHURCH REQUESTING SUPPORT FOR A FACULTY APPLICATION

Members considered a request from the Governors and Parochial Church Council of Holy Cross Church for support with a faculty application. Cllr Backhouse explained that the church was preparing its statement of need following the latest quinquennial survey and was seeking a letter of support rather than financial contribution.

Members discussed the church's unusual status, including the fact that Holy Cross is owned by the parishioners rather than the diocese and does not benefit from Church of England funding in the same way as many other churches.

38.2 TO APPROVE THE DRAFT LETTER, SHOULD MEMBERS SUPPORT THE FACULTY APPLICATION

Having considered the request and the background given on the church's funding position, members approved submission of the draft support letter.

Decision: It was **resolved** to **approve** the draft letter for submission. (Proposed by Cllr Harris)

39 MDDC ASSETS

39.1 TO NOTE THAT EXPRESSION OF INTERESTS FORMS HAVE BEEN SUBMITTED TO MDDC

Members **noted** that expression of interest forms had been submitted to Mid Devon District Council. Clarification was given that some assets, including the car parks, St Lawrence Green, and the land under the Union Road toilet block, had been requested separately because they were not all included on MDDC's transfer documentation.

Members were reminded that submission of an expression of interest was exploratory and did not amount to a final commitment to proceed.

39.2 TO RECEIVE CORRESPONDENCE REGARDING THE TRANSFER OF THE TOWN SQUARE AND AGREE ANY FURTHER ACTIONS

Members considered correspondence on the Town Square transfer and the three options set out in the report. Members reflected that a lease would provide more certainty than the current position but would still stop short of ownership and leave some uncertainty until a later transfer became possible. Greater support emerged for a combined approach that would retain practical progress while also testing whether a transfer could be accelerated.

Consideration was given to the report's recommendations, noting that in the paperwork the relevant reference at 3.3 referred to Homes England rather than MDDC.

Decision: It was **resolved** to continue lease arrangements with MDDC, whilst also making direct representations to Homes England regarding an earlier Town Square transfer or other acceptable arrangements before 2029. (Proposed by Cllr Downes)

40 PENSION INVESTMENTS

Cllr Backhouse introduced the report on pension investments and explained why she regarded the issue as significant for CTC as an employer contributing around £3,000.00 per month into the LGPS pension scheme.

The discussion acknowledged that the issue was technically complicated because the fund is passively invested, the exact boundary of unethical investment is not always straightforward to determine, and related legal processes are still under way. Cllr Backhouse's central argument was that the figure of about £84 million, while superficially large, represented only a very small proportion of the wider pooled fund, which also includes other councils and the Environment Agency. She estimated that it was about 0.2% percent of the total pool and argued that even full withdrawal of that amount would barely affect individual pensions, particularly if the money were reinvested in more ethical alternatives.

Decision: It was **resolved** to **approve** the draft letter for submission. (Proposed by Cllr Cochran)

41 LOCOMOTIVE NAMEPLATE

Cllr Backhouse explained that CTC already held an insurance valuation but not a valuation for sale, and that the report therefore asked whether members wished to obtain a market valuation and, separately, whether they wished to establish the cost of a like-for-like replacement copy.

Cllr Brookes-Hocking strongly opposed the notion of replacing the original with a replica, arguing that the historic significance lay in the authentic object and its local railway heritage, not in a reproduction. Cllr Downes highlighted the historic significance of the item. Other members were more open to at least knowing the object's potential sale value, on the basis that CTC ought to understand the worth of an asset in its possession.

Decision: It was **resolved** to obtain a quote for the sale valuation of the locomotive nameplate. (Proposed by Cllr Huxtable, Cllr Brookes-Hocking voted against)

Decision: The proposal to obtain a quote for a like-for-like copy of the locomotive nameplate was not approved. (Proposed by Cllr Huxtable, which failed due to lack of votes for)

42 DATE OF NEXT MEETING

This item was taken as item 43

Members **noted** that the next meeting would be held on Tuesday 15 September 2026.

43 PART II

This item was taken as item 44

Decision: It was **resolved** to exclude the public and press for Part II under section 1 subsection 2 of the Public Bodies Admission to Meetings Act 1960. (Proposed by Cllr Backhouse)

44 RECRUITMENT

This item was taken as item 42, and discussed in Part I

44.1 TO APPROVE THE RECRUITMENT PACK FOR THE YOUTH AND COMMUNITY SUPPORT WORKER APPRENTICE POST

Members reviewed the recruitment pack in detail. The following points were made:

- clarification of the required GCSE threshold for the course being grade 5 prior to publishing the pack
- addition of a sentence explicitly telling applicants that their application should provide evidence showing how they meet the person specification, rather than assuming younger applicants would infer that from the form alone
- the need to accommodate applicants still awaiting A-level results due in Summer 2026.

Decision: It was **resolved** to **approve** the recruitment pack for the Youth and Community Support Worker Apprentice post, subject to amendments. (Proposed by Cllr Harris)

44.2 TO AGREE TIMESCALES FOR THE RECRUITMENT PROCESS

Members reviewed the recruitment timetable as detailed in the pack.

It was clarified that interviews would take place on 24 August, not in that week. The wording in the pack would be amended,

Decision: It was **resolved** to **approve** the recruitment timetable, subject to the amendment of the interview date. (Proposed by Cllr Harris)

44.3 TO APPOINT ONE MEMBER TO THE INTERVIEW PANEL

Decision: It was **resolved** to appoint Cllr Huxtable to the interview panel for the Youth and Community Support Worker Apprentice post. (Proposed by Cllr Backhouse)

45 STAFFING

This item was taken as item 46

The Town Clerk left the room

Decision: It was **resolved** to **approve** the contents of the report, with an additional action for the HR Committee. (Proposed by Cllr Huxtable)

The Town Clerk rejoined the meeting

46 STAFFING

This item was taken as item 47

Decision: It was **resolved** to approve the contents of the report, with Contractor A being approved. (Proposed by Cllr Downes)
It was **noted** that Contractor A was LCC.

Signed

Dated.....

Receipts for Month 4

Nominal Ledger Analysis

<u>Receipt Ref</u>	<u>Name of Payer</u>	<u>£ Amnt Received</u>	<u>£ Debtors</u>	<u>£ VAT</u>	<u>A/c</u>	<u>Centre</u>	<u>£ Amount</u>	<u>Transaction Detail</u>
Balance Brought Fwd :		231,577.09					231,577.09	
	Banked 01/07/2026	225.00						
#19	CAHMS	225.00		37.50	1290	250	187.50	Manor Office - Licence fee
	Banked 02/07/2026	245.00						
#20	Devon Orchard Ltd	50.00		8.33	1285	480	41.67	CFF stallholder fee
#21	CFF stallholder fee	95.00		15.83	1285	480	79.17	Edwards Fudge Kitchen
#22	Devon Cove	100.00		16.67	1285	480	83.33	CFF stallholder fee
	Banked 03/07/2026	50.00						
#23	Exe Valley Honey	50.00			1285	480	50.00	CFF stallholder fee
	Banked 06/07/2026	260.00						
#24	Youth Club (YW)	10.00			1240	410	10.00	Youth donation
#25	Dough Bros Bakery	75.00		12.50	1285	480	62.50	CFF stallholder fee
#26	The Exmoor Feasting Company	75.00		12.50	1285	480	62.50	CFF stallholder fee
#27	Scape Goat Rum	100.00		16.67	1285	480	83.33	CFF stallholder fee
	Banked 08/07/2026	185.00						
#28	PJs Gourmet Sausage Rolls	75.00		12.50	1285	480	62.50	CFF stallholder fee
#29	Justine's Kitchen	110.00		18.33	1285	480	91.67	CFF stallholder fee
	Banked 09/07/2026	120.00						
#30	Tors Vodka	120.00		20.00	1285	480	100.00	CFF stallholder fee
	Banked 10/07/2026	285.00						
#31	Hat-A-Cakes	50.00		8.33	1285	480	41.67	CFF stallholder fee
#32	Bella Cannoli	75.00		12.50	1285	480	62.50	CFF stallholder fee
#33	Melange Ceramics	75.00		12.50	1285	480	62.50	CFF stallholder fee
#34	Exe Valley Pizza Co	85.00		14.17	1285	480	70.83	CFF stallholder fee
	Banked 13/07/2026	40.00						
#35	SW Wildlife Fundraising Ltd	40.00		6.67	1285	480	33.33	CFF stallholder fee
	Banked 14/07/2026	75.00						
#36	Riverford Organic Farmers	75.00		12.50	1285	480	62.50	CFF stallholder fee
	Banked 16/07/2026	50.00						
#37	Quickes	50.00		8.33	1285	480	41.67	CFF stallholder fee
	Banked 23/07/2026	10.00						
#38	Youth Club (YW)	10.00			1240	410	10.00	Youth - donation
	Banked 24/07/2026	52.00						
#39	Youth Club (YW)	22.00		3.67	1240	410	18.33	Youth - day trip
#40	Youth Club (YW)	30.00			1240	410	30.00	Youth - donation
	Banked 27/07/2026	164.00						
#41	Youth Club (YW)	2.00			1240	410	2.00	Youth - donation
#42	Youth Club (YW)	10.00		1.67	1240	410	8.33	Youth - day trip
#43	Youth Club (YW)	10.00		1.67	1240	410	8.33	Youth - day trip
#44	Youth Club (YW)	10.00		1.67	1240	410	8.33	Youth - day trip
#45	Youth Club (YW)	22.00		3.67	1240	410	18.33	Youth - day trip
#46	Youth Club (YW)	22.00		3.67	1240	410	18.33	Youth - day trip

Receipts for Month 4				Nominal Ledger Analysis				
<u>Receipt Ref</u>	<u>Name of Payer</u>	<u>£ Amnt Received</u>	<u>£ Debtors</u>	<u>£ VAT</u>	<u>A/c</u>	<u>Centre</u>	<u>£ Amount</u>	<u>Transaction Detail</u>
#47	Youth Club (YW)	22.00		3.67	1240	410	18.33	Youth - day trip
#48	Youth Club (YW)	22.00		3.67	1240	410	18.33	Youth - day trip
#49	Youth Club (YW)	22.00		3.67	1240	410	18.33	Youth - day trip
#50	Youth Club (YW)	22.00		3.67	1240	410	18.33	Youth - day trip
Total Receipts for Month		1,761.00	0.00	276.53			1,484.47	
Cashbook Totals		233,338.09	0.00	276.53			233,061.56	

Date: 19/08/2026

Crediton Town Council Current Year

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Time 14:23

Cashbook 1

User: RA

Co-Operative 9217

For Month No: 4

Payments for Month 4

Nominal Ledger

<u>Date</u>	<u>Payee Name</u>	<u>Reference</u>	<u>£ Total Amnt</u>	<u>£ Creditors</u>	<u>£ VAT</u>	<u>A/c</u>	<u>Centre</u>	<u>£ Amount</u>	<u>Transaction Detail</u>
01/07/2026	Source for Business	BACS #181	52.62			4235	350	52.62	Water - OLS
01/07/2026	Source for Business	BACS #181	-52.62			4235	350	-52.62	Water - OLS
01/07/2026	Source for Business	DD #181	52.62			4235	350	52.62	OLS - water
01/07/2026	J Lee	SO #182	1,408.33			4400	250	1,408.33	Manor Office rent
02/07/2026	EE Ltd	DD #183	25.20		4.20	4720	410	21.00	Youth mobile phone bill
06/07/2026	Post Office	CARD #184	3.30			4065	120	3.30	Postage
07/07/2026	Tesco	CARD #185	7.35			4440	250	7.35	Emergency Plan - refreshments
07/07/2026	Lidl	CARD #186	19.58			4440	250	19.58	Emergency Plan - refreshments
07/07/2026	UK POS	CARD #187	420.59		70.10	4110	120	350.49	Chalkboards
07/07/2026	Cloudy IT	DD #188	28.80		4.80	4070	120	24.00	IT support - tablets
09/07/2026	Morrisons	CARD #189	7.50			4720	410	7.50	Youth - Weds refreshments
09/07/2026	Baker Ross	CARD #190	53.00		8.85	4720	410	44.15	CFF supplies
09/07/2026	British Gas	DD #191	42.91		2.04	4290	340	40.87	Newcombes toilet - electricity
09/07/2026	Water Direct Ltd	BACS #192	1,110.00		185.00	4680	480	925.00	CFF - water station
10/07/2026	Tesco	CARD #193	5.68			4720	410	5.68	Youth - GG refreshments
10/07/2026	R Backhouse	BACS #194	41.95			4730	410	30.95	Expenses - CUT
						4130	130	11.00	Expenses
13/07/2026	Edwin Tucker & Sons Ltd	BACS #195	7.99		1.33	4590	380	6.66	Compost
13/07/2026	E Armitage	BACS #196	11.50			4270	190	11.50	Expenses - refreshments
13/07/2026	Hedgerow Print	BACS #197	30.00		5.00	4450	270	25.00	CCTV stickers
13/07/2026	DALC	BACS #198	42.00		7.00	4190	130	35.00	Training webinar
13/07/2026	Libraries Unlimited SW	BACS #199	45.00			4720	410	45.00	Youth - room hire
13/07/2026	Libraries Unlimited SW	BACS #200	45.00			4720	410	45.00	Youth - room hire
13/07/2026	Edwin Tucker & Sons Ltd	BACS #201	45.96		7.66	4590	380	38.30	Plants & compost - Town Sq
13/07/2026	Crediton Auto Services	BACS #202	76.06			4235	170	76.06	Moffats Land - water
13/07/2026	Libraries Unlimited SW	BACS #203	90.00			4720	410	90.00	Youth - room hire
13/07/2026	Libraries Unlimited SW	BACS #204	137.50			4210	130	137.50	Room hire
13/07/2026	Gala Tent Ltd	BACS #205	1,177.92		196.32	4120	130	981.60	Branded gazebo
13/07/2026	Mid Devon District Council	BACS #206	512.46			4680	480	512.46	CFF - trade waste
13/07/2026	Gala Tent Ltd	REF #205	-1,177.92		-196.32	4120	130	-981.60	Branded gazebo - duplicate pay
14/07/2026	Nexus Open Systems	DD #207	467.24		77.87	4070	120	389.37	IT support
16/07/2026	Morrisons	CARD #208	6.67			4720	410	6.67	Youth - Weds refreshments
17/07/2026	Morrisons	CARD #209	2.75			4720	410	2.75	Youth - skate park refreshment
17/07/2026	Jotform	CARD #210	58.80		9.80	4205	130	49.00	Subscription
20/07/2026	Post Office	CARD #211	2.09			4085	120	2.09	Stationery
20/07/2026	Idverde	BACS #212	485.82		80.97	4250	190	120.31	Grass cutting - Peoples Park
						4230	190	58.92	Maintenance - Peoples Park
						4230	160	61.86	Maintenance - Barnfield
						4230	150	31.17	Maintenance - Ex Road
						4230	200	43.41	Maintenance - Upper Deck
						4230	330	89.18	Maintenance - POS

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Date: 19/08/2026

Crediton Town Council Current Year

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Cashbook 1

User: RA

Co-Operative 9217

For Month No: 4

Payments for Month 4

Nominal Ledger

<u>Date</u>	<u>Payee Name</u>	<u>Reference</u>	<u>£ Total Amnt</u>	<u>£ Creditors</u>	<u>£ VAT</u>	<u>A/c</u>	<u>Centre</u>	<u>£ Amount</u>	<u>Transaction Detail</u>
20/07/2026	Idverde	BACS #213	485.82		80.97	4250	190	120.31	Grass cutting - Peoples Park
						4230	190	58.92	Maintenance - Peoples Park
						4230	160	61.86	Maintenance - Barnfield
						4230	150	31.17	Maintenance - Ex Road
						4230	200	43.41	Maintenance - Upper Deck
						4230	330	89.18	Maintenance - POS
21/07/2026	Morrisons	CARD #214	2.75			4720	410	2.75	Youth - Park Fun supplies
21/07/2026	Lidl	CARD #215	67.05			4720	410	67.05	Youth - Park Fun refreshments
21/07/2026	The Bookery	BACS #216	225.00		37.50	4210	130	187.50	Room hire
21/07/2026	N Devon Line Rail Promo Group	BACS #217	15.00			4185	130	15.00	Membership
21/07/2026	Adams Home Hardware	BACS #218	28.06		4.68	4115	120	23.38	Various supplies
21/07/2026	D Saunders	BACS #219	28.19			4720	410	28.19	Expenses - youth
21/07/2026	Boniface Centre	BACS #220	45.00			4210	130	45.00	Emergency Plan - room hire
21/07/2026	R Avery	BACS #221	73.55			4130	130	73.55	Expenses
21/07/2026	Crediton Farmers Market	BACS #222	150.00			4680	480	150.00	CFF - gazebos
21/07/2026	Devon News Media Ltd	BACS #223	229.17		38.20	4680	480	190.97	CFF - advertising
21/07/2026	Vivian Architecture Ltd	BACS #224	480.00			4105	120	480.00	MO Building Regs
21/07/2026	Ministry of Marquees Ltd	BACS #225	540.00		90.00	4680	480	450.00	CFF flooring & gazebos
21/07/2026	Rialtas Business Solutions Ltd	BACS #226	614.40		102.40	4090	120	512.00	Software
21/07/2026	Trevose Consulting Ltd	BACS #227	720.00		120.00	4105	120	600.00	OLS - rental valuation
21/07/2026	J D Ward	BACS #228	1,057.60		176.27	4680	480	881.33	CFF - electrics
21/07/2026	Rialtas Business Solution Ltd	BACS #229	1,141.20		190.20	4080	120	951.00	Year End 25-26
21/07/2026	The Turning Tides Project	BACS #230	1,150.00			4020	365	1,150.00	Town maintenance
21/07/2026	Prosound Solutions (SW) Ltd	BACS #231	1,542.00		257.00	4680	480	1,285.00	CFF - sound system
21/07/2026	Ministry of Marquees Ltd	BACS #232	2,371.80		395.30	4680	480	1,976.50	CFF - marquees & benches
22/07/2026	British Gas	DD #233	29.05		1.38	4290	350	27.67	OLS - electricity
22/07/2026	Crediton Town Councillors	BACS #234	500.00			4150	130	500.00	CLlr allowances
22/07/2026	Wage payments	BACS #235	11,128.47			4000	110	8,062.67	Salaries - July
						4005	110	3,065.80	Salaries - July
22/07/2026	Devon County Council	BACS #236	3,889.52			4040	110	3,022.69	Pensions - July
						4015	110	866.83	Pensions - July
22/07/2026	HMRC	BACS #237	4,392.98			4030	110	3,607.57	NI/PAYE - July
						4010	110	661.41	NI/PAYE - July
						4150	130	124.00	NI/PAYE - July
23/07/2026	Spar	CARD #238	8.08			4720	410	8.08	Youth - first aid refreshments
23/07/2026	BT	DD #239	98.28		16.38	4075	120	81.90	Broadband charges
23/07/2026	Emrys Group Ltd	BACS #240	2,202.48		367.08	4680	480	1,835.40	CFF - security
24/07/2026	Spar	CARD #241	4.05			4720	410	4.05	Youth - Activity day refresh.
24/07/2026	Morrisons	CARD #242	12.26			4720	410	12.26	Youth - Activity day refresh.
27/07/2026	Concorde	DD #243	20.88		3.48	4060	120	17.40	Printing charges
28/07/2026	Nexus Open Systems	DD #244	245.28		40.88	4070	120	204.40	IT support
29/07/2026	The Milky Way	CARD #245	304.50			4720	410	304.50	Youth - trip entry fee

Continued on Page 19

Payments for Month 4				Nominal Ledger					
<u>Date</u>	<u>Payee Name</u>	<u>Reference</u>	<u>£ Total Amnt</u>	<u>£ Creditors</u>	<u>£ VAT</u>	<u>A/c</u>	<u>Centre</u>	<u>£ Amount</u>	<u>Transaction Detail</u>
31/07/2026	Morrisons	CARD #246	23.15			4720	410	23.15	Youth - film refreshments
31/07/2026	Tesco	CARD #247	30.80			4720	410	30.80	Youth - Transition Day
31/07/2026	B Tallamy	BACS #248	200.00			4680	480	200.00	CFF music set
31/07/2026	S Hurley	BACS #249	250.00			4680	480	250.00	CFF - Storyteller
31/07/2026	H Carvil	BACS #250	300.00			4680	480	300.00	CFF craft activity
31/07/2026	Crediton Strummers	BACS #251	150.00			4680	480	150.00	CFF music set
31/07/2026	M Totterdell	BACS #252	200.00			4680	480	200.00	CFF music set
31/07/2026	Twinkle Little Tarr	BACS #253	310.00			4680	480	310.00	CFF stall & demo
31/07/2026	Higher Beings Circus	BACS #254	850.00			4680	480	850.00	CFF stiltwalkers & circus
31/07/2026	Brooks Contracting Ltd	BACS #255	852.30		142.05	4470	300	710.25	War memorial slab repairs
						322	0	-710.25	War memorial slab repairs
						6000	300	710.25	War memorial slab repairs
31/07/2026	Viking	BACS #256	28.08		4.68	4085	120	23.40	Stationery
Total Payments for Month			42,290.40	0.00	2,533.07			39,757.33	
Balance Carried Fwd			191,047.69						
Cashbook Totals			233,338.09	0.00	2,533.07			230,805.02	

Receipts for Month 4					Nominal Ledger Analysis			
<u>Receipt Ref</u>	<u>Name of Payer</u>	<u>£ Amnt Received</u>	<u>£ Debtors</u>	<u>£ VAT</u>	<u>A/c</u>	<u>Centre</u>	<u>£ Amount</u>	<u>Transaction Detail</u>
Balance Brought Fwd :		706,283.32					706,283.32	
Banked 02/07/2026		2,222.91						
CCLA #4	CCLA	2,222.91			1090	120	2,222.91	Interest on account
Total Receipts for Month		2,222.91	0.00	0.00			2,222.91	
Cashbook Totals		708,506.23	0.00	0.00			708,506.23	

Payments for Month 4				Nominal Ledger					
<u>Date</u>	<u>Payee Name</u>	<u>Reference</u>	<u>£ Total Amnt</u>	<u>£ Creditors</u>	<u>£ VAT</u>	<u>A/c</u>	<u>Centre</u>	<u>£ Amount</u>	<u>Transaction Detail</u>
			0.00						
Total Payments for Month			0.00	0.00	0.00			0.00	
Balance Carried Fwd			708,506.23						
Cashbook Totals			708,506.23	0.00	0.00			708,506.23	

Date: 08/09/2026

Crediton Town Council Current Year

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Cashbook 1

User: RA

Co-Operative 9217

For Month No: 5

Receipts for Month 5

Nominal Ledger Analysis

<u>Receipt Ref</u>	<u>Name of Payer</u>	<u>£ Amnt Received</u>	<u>£ Debtors</u>	<u>£ VAT</u>	<u>A/c</u>	<u>Centre</u>	<u>£ Amount</u>	<u>Transaction Detail</u>
Balance Brought Fwd :		191,047.69					191,047.69	
	Banked 03/08/2026	750.00						
#51	Devon County Council	750.00			1230	410	750.00	Youth - Places To Go Grant
	Banked 06/08/2026	4,060.00						
#52	DYS Space Ltd	4,060.00			1230	410	4,060.00	Youth grant
	Banked 10/08/2026	50.00						
#53	Surf & Turf Kitchen	50.00		8.33	1285	480	41.67	CFF stallholder fee
	Banked 12/08/2026	4,225.13						
#54	HMRC	4,225.13			105		4,224.18	VAT refund Q1 26/27
					1090	120	0.95	VAT refund Q1 26/27 - interest
Total Receipts for Month		9,085.13	0.00	8.33			9,076.80	
Cashbook Totals		200,132.82	0.00	8.33			200,124.49	

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Date: 08/09/2026

Crediton Town Council Current Year

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Cashbook 1

User: RA

Co-Operative 9217

For Month No: 5

Payments for Month 5

Nominal Ledger

<u>Date</u>	<u>Payee Name</u>	<u>Reference</u>	<u>£ Total Amnt</u>	<u>£ Creditors</u>	<u>£ VAT</u>	<u>A/c</u>	<u>Centre</u>	<u>£ Amount</u>	<u>Transaction Detail</u>
03/08/2026	EE Ltd	DD #257	25.20		4.20	4720	410	21.00	Youth - mobile phone bill
03/08/2026	J Lee	SO #258	1,408.33			4400	250	1,408.33	Manor Office rent
05/08/2026	Clover's	CARD #259	60.00			4190	130	60.00	Strategy Day - refresh deposit
06/08/2026	Cloudy IT	DD #260	28.80		4.80	4070	120	24.00	IT support
07/08/2026	Clover's	BACS #261	60.00			4190	130	60.00	Strategy Day - refreshments
10/08/2026	British Gas	DD #262	202.95		9.66	4290	340	193.29	Newcombes toilet - electricity
11/08/2026	Nexus Open Systems	DD #263	467.24		77.87	4070	120	389.37	IT support
14/08/2026	The Bookery	BACS #264	225.00		37.50	4210	130	187.50	Room hire
14/08/2026	Adams Home Hardware	BACS #265	9.49		1.58	4115	120	7.91	Various supplies
14/08/2026	Touchwood Signs	BACS #266	43.20		7.20	4120	380	36.00	Floral signs
14/08/2026	T Fraquin	BACS #267	46.50			4680	480	46.50	CFF - Cookery Hub
14/08/2026	DALC	BACS #268	84.00		14.00	4190	130	70.00	Training webinar
14/08/2026	Libraries Unlimited SW	BACS #269	110.00			4210	130	110.00	Room hire Mondays
14/08/2026	Films for Crediton	BACS #270	191.99			4720	410	191.99	Youth - film screening
14/08/2026	J E Fry	BACS #271	197.50			4680	480	197.50	CFF - gazebo set up take down
14/08/2026	First Aid At Hand Ltd	BACS #272	200.00			4720	410	200.00	Youth first aid workshop
14/08/2026	Devon News Media Ltd	BACS #273	229.16		38.19	4680	480	190.97	CFF advert
14/08/2026	Crediton Arts Centre	BACS #274	240.00			4720	410	240.00	Youth - room hire
14/08/2026	Medicare Southwest	BACS #275	250.00			4680	480	250.00	CFF - first aid
14/08/2026	Crediton Arts Centre	BACS #276	285.00			4720	410	285.00	Youth - room hire
14/08/2026	Paint Pots of Devon	BACS #277	250.00			4680	480	250.00	CFF - pottery painting stall
14/08/2026	Idverde	BACS #278	485.82		80.97	4250	190	120.31	Grass cutting - Peoples Park
						4230	190	58.92	Maintenance - Peoples Park
						4230	160	61.86	Maintenance - Barnfield
						4230	150	31.17	Maintenance - Ex Road
						4230	200	43.41	Maintenance - Upper Deck
						4230	330	89.18	Maintenance - Play Areas
14/08/2026	Mid Devon District Council	BACS #279	811.20		135.20	4470	300	676.00	Bin emptying charge
18/08/2026	British Gas	REF	-297.44		-54.39	4290	250	-243.05	Refund - Elec for 8 North St
19/08/2026	British Gas	DD #280	2.90		0.14	4290	250	2.76	Final gas bill - North St
21/08/2026	Wage payments	BACS #281	11,574.82			4000	110	8,062.46	Salaries - August
						4005	110	3,512.36	Salaries - August
21/08/2026	Peninsula Pensions	BACS #282	3,889.52			4040	110	3,022.69	Pensions - August
						4015	110	866.83	Pensions - August
21/08/2026	HMRC	BACS #283	4,269.19			4030	110	3,607.78	NI/PAYE - August
						4010	110	661.41	NI/PAYE - August
24/08/2026	British Gas	DD #284	34.11		1.62	4290	350	32.49	OLS - electricity
24/08/2026	BT	DD #285	98.28		16.38	4075	120	81.90	Broadband charges
25/08/2026	Three Little Pigs	CARD #286	50.00			4205	130	50.00	Prize voucher
25/08/2026	Three Little Pigs	CARD #287	50.00			4205	130	50.00	Prize voucher
26/08/2026	Cox Butchers of Crediton	CARD #288	50.00			4205	130	50.00	Prize voucher
26/08/2026	Concorde	DD #289	138.99		23.16	4060	120	115.83	Printing charges

Continued on Page 17

Total Payments for Month	25,771.75	0.00	398.08	25,373.67
Balance Carried Fwd	174,361.07			
Cashbook Totals	200,132.82	0.00	398.08	199,734.74

Receipts for Month 5				Nominal Ledger Analysis			
<u>Receipt Ref</u>	<u>Name of Payer</u>	<u>£ Amnt Received</u>	<u>£ Debtors</u>	<u>£ VAT</u>	<u>A/c</u>	<u>Centre</u>	<u>£ Amount</u> <u>Transaction Detail</u>
Balance Brought Fwd :		708,506.23					708,506.23
Banked 04/08/2026		2,305.45					
CCLA #5	CCLA	2,305.45			1090	120	2,305.45 Interest on account
Total Receipts for Month		2,305.45	0.00	0.00			2,305.45
Cashbook Totals		710,811.68	0.00	0.00			710,811.68

Payments for Month 5				Nominal Ledger					
<u>Date</u>	<u>Payee Name</u>	<u>Reference</u>	<u>£ Total Amnt</u>	<u>£ Creditors</u>	<u>£ VAT</u>	<u>A/c</u>	<u>Centre</u>	<u>£ Amount</u>	<u>Transaction Detail</u>
			0.00						
Total Payments for Month			0.00	0.00	0.00	0.00			
Balance Carried Fwd			710,811.68						
Cashbook Totals			710,811.68	0.00	0.00	710,811.68			

**Bank Reconciliation Statement as at 31/08/2026
for Cashbook 1 - Co-Operative 9217**

<u>Bank Statement Account Name (s)</u>	<u>Statement Date</u>	<u>Page</u>	<u>Balances</u>
Co-Operative Current 15006951	31/08/2026	367	174,361.07
			<u>174,361.07</u>
<u>Unpresented Payments (Minus)</u>		<u>Amount</u>	
		0.00	
			<u>0.00</u>
			174,361.07
<u>Unpresented Receipts (Plus)</u>			
		0.00	
			<u>0.00</u>
			174,361.07
		Balance per Cash Book is :-	174,361.07
		Difference is :-	0.00

R Avery (Clerk/RFO):

Name Signed Date

Signatory 2:

Name Signed Date

Signatory 1:

Name Signed Date

**Bank Reconciliation Statement as at 31/08/2026
for Cashbook 7 - CCLA**

<u>Bank Statement Account Name (s)</u>	<u>Statement Date</u>	<u>Page</u>	<u>Balances</u>
CCLA	31/08/2026		710,811.68
			<u>710,811.68</u>
<u>Unpresented Payments (Minus)</u>		<u>Amount</u>	
		0.00	
			<u>0.00</u>
			710,811.68
<u>Unpresented Receipts (Plus)</u>			
		0.00	
			<u>0.00</u>
			710,811.68
		Balance per Cash Book is :-	710,811.68
		Difference is :-	0.00

R Avery (Clerk & RFO):

Name Signed Date

Signatory 2:

Name Signed Date

Signatory 1:

Name Signed Date

701-0892996580921700-050926-004750.12152.txt

BRANCH : BUSINESS DIRECTPLUS

0892996580921700

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BIC : CPBKGB22

IBAN : GB41CPBK08929965809217

TYPE : CHARITY COMM CREDITON TOWN COUNCIL

4 SEP 26

Date	Description	Withdrawals	Deposits	Balance
21 AUG 26	BROUGHT FORWARD			191,319.05
21 AUG 26				
21 AUG 26				
21 AUG 26				
21 AUG 26				
21 AUG 26				
21 AUG 26				
21 AUG 26				174,782.45
24 AUG 26				
24 AUG 26				174,650.06
25 AUG 26				
25 AUG 26				174,550.06
26 AUG 26				
26 AUG 26				174,361.07
01 SEP 26				
01 SEP 26				
01 SEP 26				
01 SEP 26				
01 SEP 26				
01 SEP 26				
01 SEP 26				
01 SEP 26				
01 SEP 26				169,883.17
04 SEP 26			38.53	

Statement of Account

Mrs Rachel Avery
Manor Office
6 North Street
Credition
EX17 2BR

5 September 2026

Account name: **CREDITON TOWN COUNCIL**
Account number: **PS3078933-001**
Statement period: **31/07/2026 to 31/08/2026**

Account summary

Total valuation as at 31 August 2026 **£710,811.68**
Total valuation as at last statement at 31 July 2026 **£708,506.23**

Holdings as at 31 August 2026

Fund name	Unit/share holdings	Price per unit/share	Value
Public Sector Deposit Fund SC4 - Public Sector GB00B3LDFH01	710,811.6800	£1.00	£710,811.68

Total value

£710,811.68

Transactions for the period from 31 July 2026 to 31 August 2026

Public Sector Deposit Fund SC4 - Public Sector

Transaction date	Transaction type	Unit/shares	Price per unit/share	Amount (GBP)
04/08/2026	Income Reinvestment	2,305.4500	£1.0000	£2,305.45

Correspondence address: PO Box 12892, Dunmow, Essex CM6 9DL

clientservices@ccla.co.uk

Freephone 0800 022 3505

www.ccla.co.uk

Fund documentation is available at www.ccla.co.uk/investments, or may be requested from our Client Services team. Telephone calls are recorded.
CCLA Investment Management Limited (registered in England & Wales, No. 2183088), part of the Jupiter Group, is authorised and regulated by the Financial Conduct Authority. Registered address: The Zig Zag Building, 70 Victoria Street, London, SW1E 6SQ.

The average Fund yield for this period was 3.85% p.a.

Income for the period is as follows:

Month	Date paid	Fund name	Method	Amount (£)	Destination
Aug 2026	02/09/2026	Public Sector Deposit Fund SC4 - Public Sector	Reinvestment	£2,323.47	PS3078933-001

All CCLA forms are available on our website: www.ccla.co.uk/resources/client-documentation. Please ensure that you download and use the latest available form to make any transaction or amendment. Using an old form will result in the instruction being rejected.

Before making any additional investments into CCLA funds, please read the most recent version of the relevant fund's key information document (KID). KIDs can help investors understand the nature, risks, costs, potential gains and potential losses of fund, and compare the fund with other products. The KIDs for our funds are available in the investments section of our website at, www.ccla.co.uk. Or, you can ask us to send you copies, free of charge, by emailing our Client Services team at clientservices@ccla.co.uk.

Please keep all documents (including this statement) safe as you may need to refer to the information in the future.

If you would like to discuss any of the information on your statement please contact Client Services.

A glossary of terms used in this communication is available on www.ccla.co.uk/glossary. If you would like the information in an alternative format or have any queries, please call us on **0800 022 3505** or email us at clientservices@ccla.co.uk.

Crediton Town Council Current Year

Bank - Cash and Investment Reconciliation as at 31 July 2026

Confirmed Bank & Investment Balances

Bank Statement Balances

31/07/2026	Co-Operative Current 15006951	191,047.69
31/07/2026	Nationwide Account 90097276	0.00
31/07/2026	CCLA	708,506.23

899,553.92

Receipts not on Bank Statement

0.00

Closing Balance

899,553.92

All Cash & Bank Accounts

1	Co-Operative C/Account 9217	191,047.69
3	Nationwide Account 7276	0.00
7	CCLA	708,506.23

Other Cash & Bank Balances

0.00

Total Cash & Bank Balances

899,553.92

Crediton Town Council Current Year

Bank - Cash and Investment Reconciliation as at 31 August 2026

Confirmed Bank & Investment Balances

Bank Statement Balances

31/08/2026	Co-Operative Current 15006951	174,361.07
31/08/2026	Nationwide Account 90097276	0.00
31/08/2026	CCLA	710,811.68

885,172.75

Receipts not on Bank Statement

0.00

Closing Balance

885,172.75

All Cash & Bank Accounts

1	Co-Operative C/Account 9217	174,361.07
3	Nationwide Account 7276	0.00
7	CCLA	710,811.68

Other Cash & Bank Balances

0.00

Total Cash & Bank Balances

885,172.75

YOUTH FINANCES 26-27

			CTC budget	Income	EMR 374:				EMR 366:	EMR 373:	
					DCC Places To Go Grant (Jan 2026)	DCC Places To Go Grant (Aug 2026)	CAP Grant	Space Grant (Aug 2026)	Underspend 2024-25	Youth subs	Tesco Blue Tokens (Summer 2027)
			£6,000.00	£573.97	£1,000.00	£750.00	£836.00	£4,060.00	£1,609.15	£2,752.56	TBC
Date	Description	Supplier									
24-25 EOY adj	Room hire		-£120.00								
24-25 EOY adj	Room hire		-£168.00								
24-25 EOY adj	Room hire		-£111.25								
24-25 EOY adj	Boxing intervention		-£500.00								
01/04/2026	Mobile phone bill	EE Ltd	£18.00								
10/04/2026	Room hire - April	Libraries Unlimited			£41.25						
10/04/2026	Room hire	Boniface Centre	£120.00								
10/04/2026	Room hire	Crediton Arts Centre	£168.00								
16/04/2026	Train tickets	Great Western Rail	£62.90								
23/04/2026	Refreshments	Morrisons			£1.80						
23/04/2026	Refreshments	Morrisons			£8.69						
24/04/2026	Compost	Tuckers	£3.46								
24/04/2026	GG refreshments	Tesco	£26.40								
28/04/2026	Room hire	Libraries Unlimited			£111.25						
28/04/2026	Boxing intervention	Bang Bang Boxing	£500.00								
28/04/2026	Woodlands coach	Taw & Torridge Coaches	£460.00				£125.00				
28/04/2026	Youth laptop replacement	Nexus Open Systems							£972.50		
05/05/2026	Mobile phone bill	EE Ltd	£23.32								
14/05/2026	Refreshments	Tesco			£8.47						
15/05/2026	GG supplies	Refurnish	£2.00								
15/05/2026	GG refreshments	Tesco	£32.16								
20/05/2026	Room hire - April	Libraries Unlimited			£10.00						
20/05/2026	Room hire - April	Libraries Unlimited			£40.00						
22/05/2026	GG refreshments	Spar	£2.40								
22/05/2026	GG refreshments	Morrisons	£3.45								
01/06/2026	Mobile phone bill	EE Ltd	£21.00								
05/06/2026	GG supplies	Morrisons	£1.99								
05/06/2026	Supplies	Refurnish	£8.00								
05/06/2026	Refreshments	Tesco			£10.91						
11/06/2026	Refreshments	Morrisons			£5.20						
12/06/2026	Refreshments	Morrisons			£1.18						
12/06/2026	Room hire - May	Libraries Unlimited			£90.00						
19/06/2026	Refreshments	Morrisons			£5.80						
19/06/2026	Refreshments	Tesco			£15.41						
25/06/2026	Refreshments	Spar			£1.85						
25/06/2026	Refreshments	Morrisons			£4.00						
26/06/2026	GG refreshments	Morrisons	£1.45								

26/06/2026	GG refreshments	Tesco	£2.75								
01/07/2026	Mobile phone bill	EE Ltd	£21.00								
09/07/2026	Refreshments	Morrisons			£7.50						
09/07/2026	CFF supplies	Baker Ross	£44.15								
10/07/2026	GG refreshments	Tesco			£5.68						
13/07/2026	Room hire	Libraries Unlimited			£45.00						
13/07/2026	Room hire	Libraries Unlimited			£45.00						
13/07/2026	Room hire	Libraries Unlimited			£90.00						
16/07/2026	Refreshments - skate park	Morrisons	£6.67								
17/07/2026	Refreshments - skate park	Morrisons	£2.75								
21/07/2026	Parkfun supplies	Morrisons					£2.75				
21/07/2026	Parkfun refreshments	Lidl					£67.05				
21/07/2026	Expenses (GG refreshments)	D Saunders			£28.19						
23/07/2026	First aid refreshments	Spar				£8.08					
24/07/2026	Activity Day refreshments	Spar					£4.05				
24/07/2026	Activity Day refreshments	Morrisons					£12.26				
29/07/2026	Day trip - entry fee	Mitkyway	£304.50								
31/07/2026	Film refreshments	Morrisons					£23.15				
31/07/2026	Transition day refreshments	Tesco					£30.80				
03/08/2026	Mobile phone bill	EE Ltd	£21.00								
14/08/2026	Film screening	Films for Crediton	£191.99								
14/08/2026	First aid workshop	First Aid At Hand Ltd				200					
14/08/2026	Room hire	Crediton Arts Centre	£240.00								
14/08/2026	Room hire	Crediton Arts Centre	£285.00								
Total spent:			£1,675.09	£0.00	£577.18	£208.08	£265.06	£0.00	£972.50	£0.00	£0.00
	Salaries							£4,060.00			
Remaining:			£4,324.91	£573.97	£422.82	£541.92	£570.94	£0.00	£636.65	£2,752.56	

CTC budget	Subs	Grant				EMR 366:	EMR 373:	
		DCC Places To Go Grant (Jan 2026)	DCC Places To Go Grant (July 2026)		Space Grant (salaries)	Underspend 2024-25	Youth subs 2024-25	Tesco Blue Tokens - EMR Summer 2027

Year To Date Budget 2026-2027

EXPENDITURE	Budget	April	May	June	July	August	Sept	Oct	Nov	Dec	Jan	Feb	March	EXPENDITURE	%Budget Spent	Remaining	Total Spend
Salaries														Salaries			
Salaries, Including NI & Pensions	252,000	18,715	19,983	19,578	19,287	19,734								Salaries, Including NI & Pensions	39%	154,703	97,297
Payroll	500													Payroll		500	
Office Administration														Office Administration			
Photocopier/Printing	2,500	(48)	109		17	116								Photocopier/Printing	8%	2,306	194
Postage	150		37		3									Postage	27%	110	40
IT Support	6,500	556	562	590	618	413								IT Support	42%	3,761	2,739
Telephone/Broadband	2,500	162	82	162	82	82								Telephone/Broadband	23%	1,930	570
Audit Fees	2,500		395		951									Audit Fees	54%	1,154	1,346
Stationery	250		19		25									Stationery	18%	206	44
Software	4,000		2,520		512									Software	76%	968	3,032
Reference books	200													Reference books		200	
Security Waste Collection	75													Security Waste Collection		75	
Legal/Professional Services	6,500	1,285	1,277		1,080									Legal/Professional Services*	56%	2,858	3,642
Insurance	6,100			4,324										Insurance	71%	1,776	4,324
Office Equipment	2,500				350									Office Equipment	14%	2,150	350
Other	1,000		34	120										Other	15%	846	154
Office Supplies/Consumables	600	12	10		23	8								Office Supplies/Consumables	9%	547	53
	-													Defibrillator Renewal		-	
	-															-	
Council and Councillors														Council and Councillors			
Councillor/Clerk Expenses	800			167	85									Councillor/Clerk Expenses	32%	548	252
Councillor e-mail addresses	750													Councillor e-mail addresses		750	
Advertising	600													Advertising		600	
Mayor's Allowance	600													Mayor's Allowance		600	
Councillor Allowances	1,440				624									Councillor Allowances	43%	816	624
Annual Town Meeting	400		18	57										Annual Town Meeting	19%	325	75
Mayor's Reception	2,000													Mayor's Reception		2,000	
Hospitality	200													Hospitality		200	
Remembrance Day	2,500													Remembrance Day		2,500	
Website	1,800	275												Website	15%	1,525	275
Website Accessibility Work	-													Website Accessibility Work		-	
Subscriptions	2,500		83	1,477	15									Subscriptions	63%	925	1,575
Staff/Councillor Training	4,000			1,200	35	190								Staff/Councillor Training	36%	2,575	1,425
Honorarium	400													Honorarium		400	
Parking Permit	600													Parking Permit		600	
Public Consultations	1,000			49	49	150								Public Consultations	25%	752	248
Meeting Room Charges (£1,500 added from GR as per FC approval)	2,500	53	14	419	325	298								Meeting Room Charges	44%	1,392	1,108
Civic Functions	7,500		376											Civic Functions	5%	7,124	376
Cluster meetings (moved to budget as per Oversight 28 July 2026)	211				27									Cluster meetings (moved to budget as per Oversight 28 July 2026)	13%	184	27
Allotments														Allotments			
Exhibition Road general/scheduled maintenance	1,250				62	31								Exhibition Road general/scheduled maintenance	7%	1,157	93
Exhibition Road water/water maintenance and repairs	1,000													Exhibition Road water/water maintenance and repairs		1,000	
Barnfield general/scheduled maintenance	1,000				124	62								Barnfield general/scheduled maintenance	19%	814	186
Barnfield water/water maintenance and repairs	750													Barnfield water/water maintenance and repairs		750	

Moffats general/scheduled maintenance	350													Moffats general/scheduled maintenance		350	
Moffats water/water maintenance and repairs	500			70	76									Moffats water/water maintenance and repairs	29%	354	146
Boniface Allotments Association fees	300													Boniface Allotments Association fees		300	
Property and Assets														Property and Assets			
Peoples Park maintenance	3,500		21		118	59								Peoples Park maintenance	6%	3,302	198
Peoples Park grass cutting	3,300				241	120								Peoples Park grass cutting	11%	2,939	361
Peoples Park Memorial Garden	1,500													Peoples Park Memorial Garden		1,500	
Peoples Park Wildlife Area	250				12									Peoples Park Wildlife Area	5%	238	12
Upper Deck general maintenance and cleaning	500				87	43								Upper Deck general maintenance and cleaning	26%	370	130
Bandstand electricity	250													Bandstand electricity		250	
Bandstand cleaning and general maintenance	750													Bandstand cleaning and general maintenance		750	
War Memorial netting	-													War Memorial netting		-	
War Memorial cleaning and general maintenance	600													War Memorial cleaning and general maintenance		600	
Street Furniture general maintenance	1,500													Street Furniture general maintenance		1,500	
Street Furniture bus shelter maintenance	-													Street Furniture bus shelter maintenance		-	
Town Clock	1,000													Town Clock		1,000	
Stoney Park maintenance	500													Stoney Park maintenance		500	
Boniface Statue maintenance and cleaning	350													Boniface Statue maintenance and cleaning		350	
Millenium Cross maintenance and cleaning	150													Millenium Cross maintenance and cleaning		150	
Garage rental	2,000													Garage rental		2,000	
Public open spaces (SPG & Fulda Crescent)	1,200				178	89								Public open spaces (SPG & Fulda Crescent)	22%	933	267
Newcombes Meadow toilets water	650	718												Newcombes Meadow toilets water	110%	- 68	718
Newcombes Meadow toilets electricity	500	9	9	221	41	193								Newcombes Meadow toilets electricity	95%	27	473
Newcombes Meadow toilets supplies & repairs	300	(100)		60										Newcombes Meadow toilets supplies & repairs	-13%	340	(40)
Newcombes Meadow toilets door locking	300													Newcombes Meadow toilets door locking		300	
Old Landscore School electricity	200	38	38		28	32								Old Landscore School electricity	68%	64	136
Old Landscore School equipment	200													Old Landscore School equipment		200	
Old Landscore School water charges	200				53									Old Landscore School water charges	27%	147	53
Old Landscore School telephone/broadband	-													Old Landscore School telephone/broadband		-	
Old Landscore School maintenance	2,500													Old Landscore School maintenance		2,500	
Old Landscore School business rates (overspend approved by FC)	3,750		4,066											Old Landscore School business rates	108%	- 316	4,066
Old Landscore School insurance	1,250													Old Landscore School insurance		1,250	
Annual QTRA	2,000													Annual QTRA		2,000	
Additional tree works	3,000													Additional tree works		3,000	
Town maintenance contract	13,650	1,101	1,411	1,408	1,150									Town maintenance contract	37%	8,580	5,070
General Small works	5,000	212		43		676								General Small works	19%	4,069	931
CCTV	9,000			25	25									CCTV	1%	8,950	50
Council Offices														Council Offices			
Bungalow rent & costs														Bungalow rent & costs		-	
Main office rent	18,000	1,408	1,408	1,408	1,408	1,408								Main office rent	39%	10,960	7,040
Electricity	2,500	48	304	24		(240)								Electricity	5%	2,364.00	136
Water	1,000			54										Water	5%	946	54
Fire Extinguishers	1,200													Fire Extinguishers		1,200	
General Premises Maintenance	1,000													General Premises Maintenance		1,000	
Business rates (overspend approved by FC)	4,000		4,454											Business rates	111%	- 454	4,454
Refreshments	180	9		18	(27)									Refreshments		180	
Floral Crediton														Floral Crediton			

Plants/Flowers	3,000			1,564	45									Plants/Flowers	54%	1,391	1,609
Awards Evening	150													Awards Evening		150	
Hanging baskets/troughs & watering	7,000			3,014										Hanging baskets/troughs & watering	43%	3,986	3,014
Other Floral costs	500					36								Other Floral costs	7%	464	36
New planters/replacements	1,000													New planters (replacements)		1,000	
Christmas in Crediton														Christmas in Crediton			
Repeat Costs	14,000			225										Repeat Costs	2%	13,775	225
Community Participation	7,500													Community Participation		7,500	
New Infrastructure	4,000													New Infrastructure		4,000	
Miscellaneous	1,000													Miscellaneous		1,000	
Collated Summer Programme														Collated Summer Programme			
General expenditure	12,000	153		1,202	10,467	935								General expenditure	106% -	757	12,757
Additional Services														Additional Services			
DCC grass cutting	5,000													DCC grass cutting		5,000	
Youth Work (including Places To Go Grant as per FC 2026/520)	7,000	748	122	170	749	938								Youth Work*	39%	4,273	2,727
Annual grants to community groups	54,500	28,854	25,646											Annual grants to community groups	100%	-	54,500
Crediton Urban Taskforce	500			33	31									Crediton Urban Taskforce	13%	436	64
Branded gazebo (General reserves as approved by Oversight 23 June)				982													
Emergency Plan grant received	225				72												
Budget Spend	527,931	54,208	62,997	38,664	39,048	25,374								Budget Spend	42%	308,469	219,237

EXPENDITURE: Ear Marked Reserves*	Budget													EXPENDITURE: Ear Marked Reserves**			
EMR 344: OLS project		900												EMR 344: OLS project			
EMR 339: IT equipment/support		973												EMR 339: IT equipment/support			
EMR 366: Youth Subs		973												EMR 366: Youth Subs			
EMR 346: Grants			854											EMR 346: Grants			
EMR 322: St.Furniture/Small Work					710									EMR 322: St.Furniture/Small Work			
Sub Total		2,845	854		710									Sub Total			
Total Spend inc reserves	527,931	57,053	63,851	38,664	39,758	25,374								Total Spend inc reserves	43%	-	224,700

INCOME	Budget													INCOME	%Budget	Balance	Total Income
Precept	545,000	272,500												Precept	50%	272,500	272,500
Interest received	18,000	2,224	2,234	2,269	2,223	2,306								Interest received	63%	6,744	11,256
Youth grants received	10,000					4,810								Youth grants received	48%	5,190	4,810
Youth donations received		334	(22)	57	205									Youth donations received			
Allotment rent & BAA membership	4,500	(21)	12	32										Allotment rent & BAA membership	1%	4,477	23
Other income: wayleave	19													Other income: wayleave		19	
Grants received: Emergency Plan		225												Grants received: Emergency Plan			225
Other income: Room hire fees received		188			188									Other income: Room hire fees received			376
Other income: Stall/Gazebo fees received				80	1,092	42								Other income: Stall/Gazebo fees received			1,214
Sub Total	577,519	275,450	2,224	2,438	3,708	7,158								Sub Total		305,040	290,978
INCOME: Ear Marked Reserves	Budget													INCOME: Ear Marked Reserves			
	-																
Sub Total														Sub Total			
Total Income inc reserves	577,519	275,450	2,224	2,438	3,708	7,158	-	-	-	-	-	-	-	Total Income inc reserves			290,978

Please see EMR tab for net movement of EMRs

Earmarked Reserves		Balance as 1 April 2026	April income*	April Expenditure	May Expenditure	June Expenditure	July Expenditure	Aug Expenditure	Sept Expenditure	Oct Expenditure	Nov Expenditure	Jan Expenditure	Feb Expenditure	Mar Expenditure	Current balance
320	EMR - Elections	797.87	15,202.13												16,000.00
321	EMR - Citizen Badges	500.00													500.00
322	EMR - St.Furniture/Small Work	3,900.00					710.25								3,189.75
323	EMR - Economic Development	10,000.00													10,000.00
324	EMR - P3 Parish Paths	2,190.00													2,190.00
325	EMR - Floral Crediton	2,510.00													2,510.00
326	EMR - Town Clock	1,000.00													1,000.00
327	EMR - Upper Deck	650.00													650.00
328	EMR - Premises	6,830.63	7,774.95												14,605.58
329	EMR - CCTV	25,000.00													25,000.00
330	EMR - Boniface Statue	10,000.00													10,000.00
331	EMR - War Memorial	10,000.00													10,000.00
332	EMR - Band Stand	10,600.00													10,600.00
333	EMR - Mayors Chain	1,000.00													1,000.00
334	EMR - Allotments	9,600.00													9,600.00
335	EMR - Neighbourhood Planning	3,800.00													3,800.00
336	EMR - Localism Projects	30,002.50	4,900.00												34,902.50
337	EMR - General Legal/Prof Fees	5,500.00	1,500.00												7,000.00
338	EMR - Council Building Fund	197,642.34	18,907.66												216,550.00
339	EMR - IT Equipment/Support	4,685.86		972.50											3,713.36
340	EMR - Staffing Costs	15,000.00													15,000.00
341	EMR - Newcombes Meadow Money	6,750.00													6,750.00
342	EMR - Tree Works	3,000.00													3,000.00
343	EMR - FP19 - Repairs	0.00													0.00
344	EMR - OLS Project	24,300.00	4,800.00	900.00											28,200.00
345	EMR - Christmas in Crediton	10,000.00													10,000.00
346	EMR - Grants	5,843.30			854.00										4,989.30
347	EMR - Civilian Flag Bearer	400.00													400.00
348	EMR - Salt Spreader	175.00													175.00
349	EMR - St Boniface/Devon Day	0.00	5,000.00												5,000.00
351	EMR - DCC Feasibility study	190.00													190.00
352	EMR - PP Wildlife Area	130.00													130.00
353	EMR - Defibrillator Project	0.00													0.00
354	EMR - Xmas Lights Ren/Repairs	1,000.00													1,000.00
356	EMR - Incredible Edibles TS	0.00													0.00
357	EMR - Allotment Access Project	880.00													880.00
358	EMR - Traffic & Urban Realm FS	0.00													0.00
359	EMR - Diversity Festival	750.00													750.00
360	EMR - P3 Tinpot Handrail	0.00													0.00
361	EMR - Tinpot Lane	0.00													0.00
362	EMR - Benches	4,750.00													4,750.00
363	EMR - Fingerpost	150.00													150.00
364	EMR - Project Initiation Fund	9,000.00													9,000.00

365	EMR - Youth PCC Grant	0.00													0.00
366	EMR - Youth underspend 24/25	1,609.15		972.50											636.65
367	EMR - LA Services	57,000.00	10,000.00												67,000.00
368	EMR - Telephone box	2,500.00													2,500.00
369	EMR - Food Festival	0.00													0.00
370	EMR - VE Day	0.00													0.00
371	EMR - VJ Day	0.00													0.00
372	EMR - Love Your Town Centre	582.00													582.00
373	EMR - Youth subs	2,752.56													2,752.56
374	EMR - Youth Places To Go Grant	1,000.00		1,000.00											0.00
375	EMR - Cluster Grant	211.23						211.23							0.00
		484,182.44	68,084.74												546,646.70

*EMRs increased as approved in 26/27 budget



Members Allowance Policy

Introduction

This policy outlines the occasions on which payments may be made to members.

Background

Elected members of Credition Town Council (CTC) may receive an allowance in recognition of the time, work and costs involved in representing the people of Credition. This allowance is not to be confused with expenses or with training and travel costs, all of which are defined below. In order to qualify for this allowance, members must attend 75% of Full Council and committee meetings during the 12 months prior to the payment being made. **Members who start part-way through the year will receive a pro rata allowance assuming they have attended 75% of the meetings as detailed above during their time.** Co-opted members are not eligible to receive this allowance.

It is by resolution of CTC that it adopts the rates set by Mid Devon District Council.

Member Allowances

Members can claim a paid Basic Allowance each year. This relates to the work they do as local members attending local and community meetings. The levels of allowance paid are agreed by Mid Devon District Council in accordance with national legislation.

Members who are members of another local authority and who are entitled to an allowance from that authority should be guided by the Declaration of Interest Guidance in the Council's Code of Conduct.

Any taxable allowances will be processed through the Council's PAYE arrangements in accordance with HMRC requirements

Member Expenses

Members can reclaim a limited range of travel and other expenses they have paid out of their own pocket when they have had to travel out of the town or when they are out of pocket for some other approved reason.

Member Training and Travel

All members (included co-opted) can reclaim the cost of any approved training and the associated travel costs (outside of the Parish) at the agreed rate per mile or fares paid. The training/event must be agreed in

Reviewed on, minute no. Next review date:

advance for claims to be payable and any associated receipts provided.
Claim forms are available from the Administrative Officer.

Rates set by Mid Devon District Council

Parish Basic Allowance

The formula recommended by the Parish Remuneration Panel at its last meeting calculates an allowance based on a percentage of the district basic allowance and the size of the electorate.

Elect orate	% of Distric t Basic Allow ance	Amount per Councillor
5,001 – 10,00 0	2 %	*£133.04

**Calculated on a District Basic Allowance for 2026/27 of £6652.19.a.*

Allowance for Chair / Mayor

The Mayoral Allowance is set at £600.00 for the financial year 2026/27.
Please see the Mayoral Allowance Policy for details¹.

Travel Allowances

- Car mileage can be paid at HMRC Approved Mileage Allowance Payment rate
- Motorcycle mileage can be paid at 24p per mile;
- A supplement of 5p per mile for each passenger carried can also be paid; and
- The actual amount incurred on any tolls, ferries or parking fees can be reimbursed.



Protocol for Meeting with Developers and Landowners

Introduction

Credition Town Council (CTC) acknowledges that developers may wish to present proposals at different planning application stages to seek its views and recognises that discussions play an important role in major developments. CTC welcomes the desire of developers to consult both CTC and the local community more widely. However, CTC is aware of the importance of public perception in planning and the need to avoid any appearance that they are conducting secretive negotiations or colluding with developers. To avoid improper lobbying by a developer or creating a perception that CTC has a predetermined position about a proposed development, it will follow this protocol.

Scope

This document applies to all members, committees, employees of CTC, contractual third parties and agents who work and act on behalf of CTC.

This document applies to all developers, landowners, their employees and agents that act on their behalf.

Procedure

1. The developer must provide information about the proposed development in writing.
2. If the developer considers that any information provided to CTC is sensitive, this will not require it to be treated as confidential. The developer must identify information that they want to be treated as confidential and explain the reasons in writing. If the developer has a legitimate expectation for confidentiality about the proposed development, CTC will keep a written record of the confidential and non-confidential issues. The Town Clerk, in consultation with the Chair where appropriate, shall determine whether information should be treated as confidential, having regard to legal obligations and the public interest.
- 3.
4. Information held by the Council may be disclosed in accordance with the UK General Data Protection Regulation (UK GDPR), the Data Protection Act 2018, the Freedom of Information Act 2000 and the Environmental Information Regulations 2004.
- 5.
6. Communications (including informal and formal meetings) between the developer and CTC (or with individual members and officers) about a pre-planning application development will not bind CTC to making a particular decision. Any views expressed will be provisional, because not all the relevant information will be available and formal consultations will not have taken place.
7. Informal meetings and telephone conversations between a developer and individual members or officers will be documented in writing and are subject to disclosure in accordance with the UK General Data Protection Regulation (UK

GDPR), the Data Protection Act 2018, the Freedom of Information Act 2000 and the Environmental Information Regulations 2004. Council officers may arrange and attend meetings with members and send a follow-up in writing.

8. Official meetings of the council and its committees are open to the public¹ and developers may attend.
9. The developer may not speak at any meeting of CTC unless they are invited to address the meeting or do so during public participation. The developer may regard information about the proposed development as either confidential or “sensitive” and therefore not suitable for discussion at a meeting open to the public. However, members will consider if there are grounds to exclude the public from the meeting when the proposed development is being discussed and considered. CTC may do this if the matter being considered at the meeting would prejudice the public interest due to its confidentiality or for other special reasons².
10. The minutes of all council meetings which record decisions made are available on the CTC website or by request to the Town Clerk.
- 4 Councillors must comply with CTC’s adopted Code of Conduct and declare any disclosable pecuniary interests or other registrable interests in accordance with statutory requirements."
- 1.
2. It is an offence for a developer or their agent to promise or give a financial or other advantage to a council with the expectation of an improper consideration of a planning application³. If the developer is an organisation, such as a charity or company, CTC may request sight of the developer’s anti-bribery policy.

Context of protocol within existing legislation

Within existing legislation, a developer must consult with a local authority⁴ if the land to be developed is in the local authority's area before the submission of a planning application. Before the submission of a planning application, a developer is required to liaise with a range of bodies⁵. These are persons whom the developer, after ‘making diligent inquiry’, knows to be the owner, lessee, tenant (whatever the tenancy period) or occupier of the land and a person who (a) is interested in the land, or (b) has power (i) to sell and convey the land, or (ii) to release the land⁶.

Within existing legislation, a developer may be required to consult a local authority before submitting certain categories of planning application, particularly for nationally significant infrastructure projects and developments subject to statutory consultation

¹ Public Bodies (Admission to Meetings) Act 1960 S.1(1). Also refer to CTC Adopted Standing Orders.

² Public Bodies (Admission to Meetings) Act 1960 S.1(2) Also refer to CTC Adopted Standing Orders.

³ Bribery Act 2010 S.1

⁴ Planning Act 2008 S.42, not including a Town/Parish Council by virtue of Planning Act 2008 S.43

⁵ Planning Act 2008 S.42-44

⁶ Planning Act 2008 S.44 includes Town/Parish Council

requirements. However, there remains no general statutory requirement for a developer to consult a town or parish council before submitting a planning application¹⁰.

The National Planning Policy Framework (NPPF), revised in August 2026, continues to emphasise the benefits of early engagement between developers, local planning authorities, statutory consultees and local communities. The NPPF states that local planning authorities should encourage applicants to engage with local communities and relevant consultees before submitting applications where this would be beneficial. The NPPF does not identify town or parish councils as mandatory pre-application consultees.

The NPPF provides that:

"Early engagement has significant potential to improve the efficiency and effectiveness of the planning application system for all parties. Good quality pre-application discussion enables better coordination between public and private resources and improved outcomes for the community."

- a) Whilst there is no statutory obligation for a developer to consult a town or parish council before submitting a planning application, developers may choose to engage with town and parish councils as important local stakeholders. Such engagement can assist in identifying local issues, community priorities and matters relevant to the determination of any future planning application. Following submission of an application, town and parish councils may be consulted by the local planning authority and invited to make representations on proposals affecting their area.
- b) A developer may also choose to consult a town or parish council where a proposed development may have implications for a Neighbourhood Development Plan (NDP) or Neighbourhood Development Order (NDO). Parish and town councils exercising neighbourhood planning functions are required to undertake consultation and community engagement when preparing neighbourhood planning proposals before submission to the local planning authority.

The Localism Act 2011 continues to provide protection against allegations of predetermination. Section 25 confirms that a councillor is not to be regarded as having a closed mind merely because they have previously expressed a view about a matter relevant to a decision. Councillors may therefore participate in pre-application discussions and engage with developers and residents, provided that they retain an open mind when considering any subsequent planning application.

Furthermore, councillors should distinguish between expressing a preliminary view (predisposition) and approaching a matter with a closed mind (predetermination). Engagement with developers, applicants, residents and other stakeholders before the submission of an application does not in itself prevent participation in later planning consultations, provided decisions are made having regard to all relevant information available at the time.

¹⁰ Town and Country Planning Act 1990



CREDITON TOWN COUNCIL

Community Grant Report

Report by: Administrative Officer
To: Oversight Committee
Date: For consideration on 15 September 2026

Recommendation

The Oversight Committee is requested to consider the contents of the report, and approve the recommendation made by the Grants Sub-Committee.

1. Purpose

- 1.1 This report provides a recommendation from the Grants Sub-Committee to approve a request for emergency funding from 'Welcoming Refugees in Crediton' for £1,500.00.

2. Background

- 2.1. Three members of the Grants Sub-Committee have provided their scores in line with the grants criteria scoring system and the results are provided below.
- 2.2. The average TOTAL score is **24.7** and the following criteria was assessed:
- Achieves outcomes of providing a new or improves an existing assets or service which benefits a significant number of residents -enhances the profile and/or reputation of Crediton - supports CTC in achieving its overarching aims in its Strategy Plan (up to 10 points)
 - Value for money (up to 10 points)
 - Strong governance (up to 10 points)
 - Reflects the strategic aims of CTC (up to 6 points)

3. Proposals

- 3.1 The Grants Sub-Committee recommends approval of the grant application from 'Welcoming Refugees in Crediton' for £1,500.00

4. Financial Implications

- 4.1 Full Council (01 September 2026, item 2026/050) '**resolved to approve the transfer £1,500.00 from earmarked reserves into the grants budget if required to support a grant recommendation for Welcoming Refugees in Crediton following the committee process. (Proposed by Cllr Fawsett)**'
- 4.2 There are no further financial implications, other than what has been presented to Full Council, as detailed at 4.1.

5. Climate Implications

- 5.1 There are no climate implications.

6. Conclusion

- 6.1 The Oversight Committee is requested to approve the recommendation above.



CREDITON TOWN COUNCIL

Town Square Transfer Report

Report by: Town Clerk
To: Oversight Committee
Date: For consideration on 15 September 2026

Recommendation

The Oversight Committee is requested to note the contents of this report.

1. Purpose

- 1.1 This report provides members with an update on progress regarding the proposed transfer of Credition Town Square from Mid Devon District Council (MDDC) to Credition Town Council (CTC).

2. Background

- 2.1 CTC has been in discussions with MDDC and Homes England regarding the proposed transfer of Credition Town Square into the ownership of CTC.
- 2.2 On 28 July 2026, correspondence and supporting information were provided to Homes England for consideration by the Town Clerk.
- 2.3 Homes England subsequently confirmed that further information would be required before the matter could progress through its approval process. They requested confirmation that:
- The transfer is to be completed at nil consideration
 - The land will continue to be used for public open space, community use and public benefit
 - A copy of the proposed transfer documentation is provided for review.
- 2.4 Homes England advised that, following receipt of the draft transfer, the proposal would need to be considered through its internal approval process. This was initially suggested to be at the beginning of September.
- 2.5 On 10 September 2026, MDDC's Solicitor advised that the draft transfer document has now been prepared. The document is currently awaiting a final discussion with a colleague before being circulated to the parties involved.
- Once issued, the draft transfer will be reviewed by all parties.
- 2.6 Homes England has confirmed that it cannot progress its review of the restrictive covenants or seek the necessary internal approvals until the draft transfer documentation has been received and assessed.

3. Next Steps

- 3.1 The draft transfer document is awaited and will be reviewed by the Town Clerk and passed to CTC's solicitors if deemed necessary.

4. Financial Implications

- 4.1 There may be costs relating to CTC's solicitors, should a review of the draft document be required.

5. Climate Implications

- 5.1 There are no climate implications.

6. Conclusion

- 6.1 The Oversight Committee is requested to note the report, for information.